

# DSV Solutions A/S

Fairs & Exhibitions

Center Boulevard 5

DK-2300 Copenhagen S




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Email: expo@dk.dsv.com



## Shipping Instructions for BIO-Europe 2018, November 5-7

Venue: Bella Center, Copenhagen

1	ROADFREIGHT GROUPAGE & COURIER	ROADFREIGHT PART- & FULL TRAILER (FOR DIRECT STANDDELIVERY)
	Deadline for arrival - Monday October 29th before requested standdelivery	Arrival during official build-up / break-down dates
	<b>WAREHOUSE ADDRESS:</b> BIO-Europe 2018 "stand / company name" DSV Solutions A/S c/o Bella Center Center Boulevard 5 DK-2300 Copenhagen S	<b>DELIVERY ADDRESS:</b> "Show / stand / company name" c/o Bella Center Center Boulevard 5 DK-2300 Copenhagen S  <i>Important notice: Please book your time slot for unloading / re-loading to us in advance</i>
2	AIRFREIGHT	
	Please send freight pre-paid to :	CPH (Copenhagen)
	Deadline for arrival:	Monday October 29th
	<b>MAWB CONSIGNEE:</b> DSV Air & Sea A/S Hovedgaden 630 DK-2640 Hedehusene	<b>NOTIFY:</b> DSV Solutions A/S "Show / stand / company name" DK-2300 Copenhagen S Tel: +4543203850 / email: expo@dk.dsv.com
3	SEAFREIGHT	
	Please send freight pre-paid to :	International Seaport of Copenhagen
	Deadline for arrival:	Friday October 26th
	<b>B/L consignee:</b> DSV Solutions A/S "Show / stand / company name" Center Boulevard 5 DK-2300 Copenhagen S Tel: +4543203850 / email: expo@dk.dsv.com	<i>Important notice: When possible please ship on express-release Ocean Bill of Lading</i>
4	CASE MARKINGS	
	<b>Please mark all cases clearly as follows:</b>	BIO-Europe 2018 / "stand / company name" DSV Solutions A/S c/o Bella Center Center Boulevard 5 DK-2300 Copenhagen S 1 of ... / 2 of ... / 3 of ... Etc.
5	CUSTOMS FORMALITIES	
	For Shipments outside the EU we require the following documents for customs clearance: ✕ 3 originals of proforma invoice / packing list in English, showing weights, sizes, values, description of content and Harmonized Codes (sample attached) ✕ Separate invoices for temporary goods (Exhibits / Standfittings) and final importation (consumables / advertising materials) or send temporary goods by ATA Carnet ✕ If necessary: Certificate of Origin (Form A / EUR.1) / Special certificates (Health / veterinary)	
6	CONTACT DETAILS	
	Project responsible: Direct tel: Mobile: Email:	Peter Pors +45 43203863 +45 41891475 <a href="mailto:peter.pors@dk.dsv.com">peter.pors@dk.dsv.com</a>

All services are rendered according to the DSV Standard Terms and Conditions and the General Conditions of the Nordic Association of Freight Forwarders -

NSAB2015 which can be forwarded upon request

# Handling Tariff 2018



Fairs & Exhibitions / On-site Services

## 1. Handling at Venue

Direct unloading / re-loading of standfitting material	Each way, per trailer	€	875,00
7 ldm or less (minimum € 160,00)	Each way, per ldm.	€	62,50
Consolidated goods from arrival warehouse Bella Center to / from stand (Minimum fee € 175,00 per shipment) (1 cbm = 300 kgs, based on volume or effective weight - whichever is greater)	Each way, per 100 kgs	€	25,00
Courier shipments from warehouse Bella Center to / from stand (up to 50 kgs, excl. clearance charges, if any)	Per shipment	€	95,00

## 2. Handling of Empties

Pick up from stand, storage and re-delivery (min. 2 cbm)	Per commenced cbm/pcs	€	60,00
<b>Express empties (empty boxes will be returned within 30 min after closing. Available up to max. 20 cbm)</b>			
Minimum 2 cbm			
1-20 cbm	Per commenced cbm/pcs	€	120,00
Surcharge for handling of empties on 1 and 2 floor			+ 35%

## 3. Accessible Storage

Storage before, during and after the exhibition (1 cbm = 300 kgs)			
Storage at warehouse, incl. unloading, registration (min 2 cbm)	Per commenced cbm/pcs	€	85,00
Delivery from storage to stand from accesible storage	Per delivery	€	110,00

## 4. Lifting Equipment / Manpower

Labour	Per hour (min. 2 hours)	€	74,00
Forklift 2,5 to with driver - <b>for construction purposes only!</b>	Per hour (min. 1 hour)	€	165,00

## 5. Equipment Rental

Rent of pallet truck (normal)	Per day (min. 1 day)	€	55,00
Rent of pallet truck (long)	Per day (min. 1 day)	€	75,00

## 6. Surcharges (applicable for sections 1, 3, 4 and 5 above)

Monday-Friday 18:00 - 08:00	+ 50%
Weekends and Bank Holidays	+ 50%
Work done before or after official build-up / breakdown period	+ 35%
Work done on 1 and 2 floor	+ 35%

## 7. Aircargo

From free arrival Copenhagen airport (CPH) up to free arrival warehouse Bella Center. Not unloaded, incl. transfer, airport handling (1 cbm = 300 kgs)			
001 - 100 kgs	€		405,00
101 - 200 kgs	€		435,00
201 - 300 kgs	€		470,00
301 - 400 kgs	€		510,00
401 - 500 kgs	€		550,00
501- 600 kgs	€		640,00
601 - 700 kgs	€		680,00
701 - 800 kgs	€		720,00
801 - 900 kgs	€		760,00
901 - 1000 kgs	€		800,00

For delivery from warehouse to exhibition stand the rates stated in section **1. Handling at Venue** (consolidated goods) applies. For shipments exceeding 1000 kgs please ask for special rate

# Handling Tariff 2018



Fairs & Exhibitions / On-site Services

## 8. Customs Clearance

Handling of ATA Carnet	€	135,00
Permanent Customs Clearance, Includes 1 tariff no.	€	115,00
Additional tariff nos.	€	25,00
VAT, tax and duties must be pre-paid (as per outlay +15%) prior to goods release		
Temporary Import Clearance	€	195,00
- Additional tariff nos.	€	25,00
VAT, tax and duties must be pre-paid (as per outlay +15%) prior to goods release		
VAT and duties to be refunded within 30 days of finalized re-exportation		
Temporary Import Bond fee <b>3,0%</b> of goods value	Minimum	€ 125,00
Surcharge for clearance of goods arriving 24-48 hrs. before the fairs		+100%

## 9. Goods Insurance

Goods value up to € 27.000,00	€	47,00
Goods value exceeding € 27.000,00, please contact DSV		

## 10. Agency Fee

Agency / Co-ordination fee	Per order/shipment/way	€	45,00
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## 11. Terms of Payment

All charges must be prepaid on-site or by bank transfer. All major credit cards accepted (surcharge 5%)

Claims cannot be set-off against charges for freight and services

All prices are excl. tax and VAT

Charges from other forwarders and shipping agents will be invoiced as per outlay +10%

## 12. Bank Information

Nordea Bank Danmark A/S, Christiansbro, Strandgade 3, P.B. 850, DK-0900 København C

Account: 2149 0724121284, Swift: NDEADKKK, IBAN: DK1720000724121284

## 13. Legal Conditions

DSV Standard Terms and Conditions

All services are rendered according to the DSV Standard Terms and Conditions and the General Conditions of the Nordic Association of Freight Forwarders - NSAB2015. In case of contradictions between the DSV Standard Terms and Conditions and the NSAB2015, the NSAB2015 shall prevail. Your legal position is materially altered due to DSV's limited liability in case of loss of, damage to or delay of your cargo. DSV will furthermore obtain the right of lien over your cargo and all claims against DSV are time-barred after 1 year. We recommend that you review the full text of the DSV Standard Terms and Conditions and the NSAB2015 prior to DSV's pick-up of your cargo - NSAB2015 - DSV Standard Terms & Conditions.

Orders undertaken as carrier of overseas carriage are subject to conditions stipulated in the DSV Ocean Transport Bill of Lading/Sea Waybill. Your legal position is materially altered due to DSV's limited liability in case of loss of, damage to or delay of your cargo. DSV will furthermore obtain the right of lien over your cargo and all claims against DSV are time-barred after 9 months. We recommend that you review the full version of the DSV Ocean Bill of Lading before DSV's pick-up of your cargo - DSV Ocean Transport B/L.

Orders undertaken as carrier of carriage by air are subject to conditions stipulated in DSV's House Air waybill. Your legal position is materially altered due to DSV's limited liability in case of loss of, damage to or delay of your cargo. All claims against DSV are time-barred after 2 years. We recommend that you review the full version of the DSV House Air waybill prior to DSV's pick-up of your cargo. DSV House Air Waybill.

In case of discrepancy between the DSV Standard Terms and Conditions and the terms stipulated in the DSV Ocean Transport B/L or the DSV House Air Waybill, the terms of the DSV Ocean Transport B/L or the DSV House Air Waybill shall prevail.

## 14. Contact Us .....

**DSV Solutions A/S**  
**Fairs & Exhibitions**  
**Bella Center**  
**Center Boulevard 5**  
**DK-2300 Copenhagen S**

**Telephone:** +45 32 47 30 17  
**Telefax:** +45 43 25 35 10  
**E-mail:** expo@dk.dsv.com

## Standard Terms and Conditions for DSV Fairs & Exhibitions/On-site Services

### 1. Definitions

The Standard Terms and Conditions for DSV Fairs & Exhibitions/On-site Services ("Terms and Conditions") apply as between DSV Solutions A/S and the Customer to the Customer's order for transportation, handling, storage, unpacking, packing and insurance and other logistics services related to exhibition goods ("Freight Forwarding Services").

"DSV" and "Freight Forwarder" mean DSV Solutions A/S.

The "Customer" means the natural or legal person ordering Freight Forwarding Services from or through DSV.

### 2. Contractual basis

The contractual basis between DSV and the Customer consists of one or more of the following documents:

1. Order confirmation from DSV
2. Order form, if relevant, completed and signed by the Customer
3. Price list
4. Standard Terms and Conditions for DSV Fairs & Exhibitions/On-site Services
5. The General Conditions of the Nordic Association of Freight Forwarders (NSAB 2000) (available at [www.dasp.dk](http://www.dasp.dk))

The above list is in order of priority. In the event of any disagreement between documents of the contractual basis, a document high on the list will prevail over documents lower on the list.

In case of updates of the Terms and Conditions, the version applicable at the date of the order

confirmation from DSV will form part of the contractual basis.

The contractual basis applies to all Freight Forwarding Services provided by or through DSV unless otherwise agreed in writing.

### 3. Onerous obligations

These Terms and Conditions contain provisions that impose more onerous obligations on the Customer than general transport rules.

### 4. DSV Freight Forwarding Services

DSV provides the agreed Freight Forwarding Services according to the order confirmation and otherwise on the terms and conditions stipulated in the contractual basis. However, DSV may always choose the modes of transport and the manner in which the transport and other Freight Forwarding Services agreed are to be provided.

The Customer's order is binding. DSV is not required to accept subsequent requests for changes to the agreed services or requests for the provision of services in addition to those agreed.

Any request for changes or the provision of services in addition to those agreed may result in delays or other deviations from the agreed procedure. Even if DSV has accepted the Customer's request for change in services without reservation, DSV is not liable for any such delays or deviations.

DSV is entitled, but not obliged, to check the contents of consignments, provided always that DSV subsequently notifies the Customer that the relevant consignment has been opened.

## 5. Prices and terms of payment

The prices of the services ordered appear from the price list of the event. Services (materials and/or services) not included in the price list are payable on a time and materials basis.

DSV is entitled to adjust the prices agreed, including to add surcharges and fees, e.g. fuel surcharges and environmental charges.

DSV will randomly check the weight and dimensions of the goods.

Services in addition to those agreed, e.g. weight/dimensions exceeding the agreed weight/dimensions of the goods, are payable on the basis of the actual weight/dimensions of the goods.

The provision of less services than agreed, e.g. weight being lower and/or dimensions smaller than the agreed weight/dimensions of the goods, is payable according to the scope agreed irrespective of the actual weight/dimensions of the goods.

Any outlays for subcontractors are payable according to the terms stated in the price list.

The Customer may not set off outlays against amounts payable to DSV without the prior consent of DSV.

The agreed terms of payment are stated in the price list. In case of late payment, interest and reminder fees will be added in accordance with the Danish Interest (Late Payment) Act (*renteloven*).

## 6. The Customer's general obligations

All information provided by the Customer must be accurate and sufficient for DSV to perform the Freight Forwarding Services. As a minimum, the Customer shall provide the information stated in the DSV order form. DSV will perform its services relying on the information provided by the Customer.

The Customer has a particular obligation to make sure that the goods are provided with adequate

labelling in every respect, including the labelling required under Danish occupational health legislation. Moreover, the Customer is responsible for providing the goods with adequate labelling in general.

The packaging must be suitable for ordinary transportation and handling, including machine sorting and accidental drops and bumps in that connection, and the individual parcels must be stackable. The packaging must protect the goods against both frost and high heat if the goods are temperature sensitive.

DSV will not check the suitability of the packaging.

The Customer shall make sure that all previous labels have been removed before handing over the goods to DSV. The Customer is responsible for any additional freight costs incurred due to failure by the Customer to remove previous labelling. Such costs are at the Customer's expense.

If the information provided by the Customer or the Customer's representatives turns out to be incorrect, the Customer shall indemnify DSV for any occupational injury and other loss/damage, including personal injury and property damage, as a result of inadequate labelling or other lack of information. Reference is also made to clause 4 of NSAB 2000.

The Customer shall also indemnify DSV for any loss caused by the Customer's non-compliance with contractual or legislative obligations. The Customer is otherwise liable to DSV pursuant to clause 28 of NSAB 2000.

## 7. Hazardous goods

DSV does not accept hazardous goods in connection with exhibition freight services.

The Customer shall indemnify DSV for any costs incurred by DSV if the Customer hands over hazardous goods to DSV despite the above provision.

## **8. Valuable goods and other excluded goods**

DSV does not accept valuable goods in connection with exhibition freight services as DSV is unable to take special precautions when providing this type of Freight Forwarding Services. The Customer has full responsibility if the Customer hands over valuable goods to DSV in connection with exhibition freight services despite this provision. The same applies to perishable goods.

The Customer shall indemnify DSV for any costs incurred by DSV if the Customer hands over valuable goods or other types of excluded goods to DSV.

## **9. Pick-up, delivery and receipt**

DSV handles pick-up and delivery according to the agreed schedule. It is a precondition for pick-up that the goods are made ready for pick-up at a platform, on the pavement or at another place of loading.

The Customer is responsible for providing sufficient parking space in connection with both pick-up and delivery.

If DSV is to receive the goods from a third-party carrier, it is the responsibility of the Customer that the third-party carrier appears at the agreed place in due time.

DSV will coordinate with the local exhibition freight forwarders to the extent necessary, but is not responsible for any acts or omissions on their part.

## **10. On-site support**

DSV offers on-site support to the Customer in the form of staff or equipment as ordered by the Customer in advance, including for the receipt of goods and unpacking, setting up, dismantling and returning or handing over goods to a third-party carrier.

Payment for the man-hours spent and the equipment used is made according to the time

sheets completed by DSV at the rates stated in the price list.

## **11. Additional truck assistance**

DSV always makes available to the Customer one 2.5-ton truck for loading, unloading and on-site support during set-up and dismantling.

Should the Customer need a crane or truck with a lifting capacity of more than 2.5 tons, this must be ordered by placing a separate order with DSV at least two weekdays in advance.

## **12. Pallet change**

DSV does not offer pallet change.

## **13. Storage/packaging**

DSV offers storage of goods and/or packaging as ordered by the Customer.

If not otherwise agreed separately, the responsibility of DSV for storage of goods is governed by clause 27(C) of NSAB 2000 irrespective of whether such storage is part of prior or subsequent transport services.

DSV will take out insurance for the stored goods at the Customer's expense unless the Customer has informed DSV in writing not to take out any insurance.

The total liability of DSV relative to all its customers for loss or damage incurred in the same incident during storage is limited to SDR 500,000.

Compensation is always calculated on the basis of the net value of the consignment, that is, the cost price of the consignment excluding profit, VAT and other duties.

## **14. Cargo insurance**

When placing an order, the Customer automatically takes out insurance through DSV ("Cargo Insurance"). The insurance will be taken out in the Customer's name and at the

Customer's expense. The insurance will be taken out with an insurance company chosen by DSV.

The scope of cover of the Cargo Insurance is stipulated in Exhibition Risks Clause 2010 and Institute Cargo Clause A 2010 plus the USed Goods Clause; all of which is available at [www.dsv.com/dk](http://www.dsv.com/dk). The cargo insurance does not cover theft during exhibitions.

If the Customer takes out insurance itself, the Customer shall inform DSV in writing not to take out any insurance, see clause 27(C)(3) of NSAB 2000.

### **15. Liability**

To the extent not otherwise stated in these Terms and Conditions, DSV's liability is governed by the provisions of NSAB 2000.

The total liability of DSV for any loss or deterioration of or damage to goods is limited to SDR 8.33 per kilogram and for delay to the freight price, but not exceeding SDR 50,000 per order.

Compensation is always calculated on the basis of the net value of the consignment, that is, the cost price of the consignment excluding profit, VAT and other duties.

### **16. Complaints**

Any complaints to the Freight Forwarder must be made without undue delay. In case of any visible deterioration of or damage to goods, the consignee must complain immediately upon receipt of the goods.

The burden of proving that any damage to or deterioration or full or partial loss of goods occurred while the goods were in DSV's care rests with the party having complained to DSV. If the party having complained cannot prove this, the goods will be considered as delivered without loss, damage or deterioration.

Complaints relating to matters other than damage to or deterioration or full or partial loss of goods must be made within 14 days of the date on

which the Customer became or should have become aware of the circumstances justifying liability on the part of DSV. The Customer will forfeit its rights if it fails to make such complaint in due time.

### **17. Mandatory rules of law**

In the event that these Terms and Conditions are contrary to mandatory legislation, such legislation shall prevail.

In the event that any provision(s) of these Terms and Conditions should be found invalid or unenforceable, in full or in part, all other provisions and underlying agreements shall remain in force in their entirety.

### **18. Limitation**

Reference is made to clause 30(1) of NSAB 2000, which reads as follows:

"Legal proceedings against the Freight Forwarder shall be commenced within a period of one year, otherwise the right of claim will have become lost. The time limit period runs:

- (a) upon depreciation of or damage to goods from the day upon which the goods were delivered to the consignee,
- (b) upon delay, loss of a whole consignment or other kind of loss from the time at which the delay, total loss or other loss could at the earliest have been noticed."

### **19. Governing law and venue**

The venue agreed for any dispute arising out of or concerning these Terms and Conditions is the home court of DSV or the Copenhagen Maritime and Commercial Court at DSV's option. Any objections against any of the venues stated must be made in the first pleading at the latest.

These Terms and Conditions are governed by Danish law.